

**GENERAL REQUIREMENTS AND PROCEDURES FOR THE
TEMPORARY ACCREDITATION OF FOREIGN JOURNALISTS AND
FILMING CREWS TO WORK IN ZIMBABWE: 2023**

1. Ministry of Information, Publicity and Broadcasting Services

The Ministry of Information, Publicity and Broadcasting Services facilitates the clearance and accreditation of foreign journalists and media practitioners.

2. Application Procedure

A journalist applies for accreditation to the Ministry of Information, Publicity and Broadcasting Services through Zimbabwe's Embassy in his/her country or in some cases, directly to the Ministry. The application letter should be addressed to The Permanent Secretary for Information, Publicity and Broadcasting Services and should state the following details: the applicant's full names, gender, passport numbers, organisation/ media house represented designation, work station, contact details, nature of assignment, the specific coverage dates in Zimbabwe and a copy of a valid press card from country of origin. Applications can be faxed to the Ministry of Information, Publicity and Broadcasting Services on Fax number +263-242-708557 or +263-242-764088 or emailed to commservicesinternational@gmail.com

3. Ministry of Information, Publicity and Broadcasting Services Clearance Letter

The Ministry of Information, Publicity and Broadcasting Services responds to the application via the Embassy or directly to the applicant.

4. Clearance Required Before Travelling

A journalist who has applied for accreditation but has not yet received a response from the Ministry of Information, Publicity and Broadcasting Services should not travel to Zimbabwe until the clearance letter has been obtained. A clearance usually takes about 30 working days to be processed; therefore, journalists are advised to apply in advance.

5. Clearance Letter Required for Issuance of Visas

Depending on the requirements of different countries, the journalist produces the Ministry of Information, Publicity and Broadcasting Services clearance at the Embassy of the Republic of Zimbabwe or at the port of entry to be issued with relevant visas.

6. Zimbabwe Media Commission Accreditation

Once in Zimbabwe, the journalist should visit the Zimbabwe Media Commission for accreditation. The Zimbabwe Media Commission accredits visiting foreign journalists on a project basis.

7. Zimbabwe Media Commission Accreditation Requirements

The Zimbabwe Media Commission requires:

- (i) Two passport size photographs and,
- (ii) Application and Accreditation fees- **US\$200, 00**
- (iii) Filming of Documentaries/Special productions – **US\$2 500,00**
- (iv) Special accreditation fees do apply, subject to request and approval, for SADC and other countries
 - SADC- **US\$65,00**
 - Rest of Africa – **US\$80,00**
 - Others – **US\$150,00**

8. Zimbabwe Revenue Authority Temporary Import Permit Guarantees

It is the responsibility of the visiting media organisation or individual temporarily importing equipment for use in Zimbabwe to financially guarantee the re-exportation of the equipment with the Zimbabwe Revenue Authority at the port of entry. The Ministry of Information, Publicity and Broadcasting Services only facilitates clearances for journalists and does not guarantee any equipment brought into the country by foreign journalists as well as media organisations. The Zimbabwe Revenue Authority is reachable on +263-242-790811 up to 4 for the last digit.

9. Broadcasting Authority of Zimbabwe Equipment Clearance and Licensing

Foreign journalists who intend to import video-graphic and live broadcasting equipment into Zimbabwe should first of all be cleared and licensed at a fee by the Broadcasting Authority of Zimbabwe. The Broadcasting Authority of Zimbabwe can be contacted on +263-242-443465 up to 7 for the last digit.

10. Use of drones in filming or photography

Permission to use aerial equipment such as drones and Unmanned Aerial Vehicles (UAV's) in filming or photography should be obtained from the Civil Aviation Authority of Zimbabwe (CAAZ) and the Ministry of Defence prior to the importation of the equipment into Zimbabwe. CAAZ is reachable on +263-242-585009 up to 20 for the last digits, while the Ministry of Defence can be contacted on +263-242-252053 and 4 for the last digit.